



Building Healthy Communities AmeriCorps Mentor

Nine month, full-time positions are available for AmeriCorps members to serve as mentors in Kern County schools starting September 1, 2017 and ending May 31, 2018. Applicants must be available to serve site-specific schedules during the term of service.

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

AS A MENTOR:

Under general supervision, to implement the Building Healthy Communities program by providing the following direct services:

- plan structured and meaningful mentor activities
- implement one-on-one and small group mentoring
- attend regular mentor training provided by program
- collaborate with agency staff to monitor mentee progress
- serve as a mentor and positive role model to target mentees
- report weekly on mentee contact logs and other important documents
- appraise mentee progress using evaluation instruments provided by program
- create and manage a schedule to ensure all mentees receive appropriate hours

**mentor specific duties will vary across program sites*

AS AN AMERICORPS TEAM MEMBER:

- recruit and coordinate community volunteers
- serve as a resource to the South Kern Building Healthy Communities HUB
- participate in team meetings and other events promoting the AmeriCorps identity
- plan, implement and report on service projects to strengthen communities
- participate in and reflect on community service experiences
- participate in ongoing service specific training

LIVING ALLOWANCE AND BENEFITS:

- Full-time (approx. 40 hrs/week) \$1400 monthly living allowance
- Child care benefits (for eligible full-time Members)
- Health insurance benefits (for eligible full-time Members)
- \$4,138.19 education award upon satisfactorily completing nine months of service and 1,200 hours

The education award can only be used to pay student loans or for future college tuition and expenses.

MINIMUM QUALIFICATIONS:

Applicants must be a U.S. citizen, U.S. national, or lawful permanent resident, and be at least 17 years old. Education equivalent to the completion of the twelfth grade; two years or more of college credits preferred. Experience with direct services for youth and/or community service programs. Competent in reading and math; good oral and written communication skills; good record keeping skills; strong organizational skills; good judgment; demonstrated commitment to public service; ability to appreciate the value and importance of cultural diversity; ability to work with people and organizations with different viewpoints; and ability to work collaboratively with schools, community-based organizations, public agencies, community partners, and other AmeriCorps members. Applicants must provide their own transportation to and from home and the principal service site and locations of trainings, team meetings, and community events. All applicants must be available to serve site specific schedules, at least four weekend days during the project year, and at least one evening per month.

SELECTION PROCEDURES:

Applications are available online at www.bhcamericorps.org. Paper applications are available at the Kern County Superintendent of Schools Office, 1300 17th Street, Bakersfield, CA 93301 and can be mailed if necessary. For more information, call (661) 852-5675. Qualified candidates are invited to submit an AmeriCorps application (including supplemental questions). **Applications will be accepted on a rolling basis. Priority will be given to candidates who apply by June 30, 2017.**

Each candidate's application will be evaluated and ranked by the program staff. Candidates considered to meet the minimum qualifications will be scheduled for an interview with a team of professional experts appointed by the Kern County Superintendent of Schools office. Interviews will be held by individual appointment. Semifinalists may be required to successfully pass a reading and math test as part of the selection process. Upon selection, successful candidates will be required to submit fingerprints for a criminal records check and should be prepared to report to duty on September 1, 2017.

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Office of Civil Rights and Inclusiveness
Corporation for National and Community Services
1201 New York Avenue NW
Washington, D.C. 20525
(202) 606-7503 (voice); (202) 565-2799 (TTY)
(202) 565-3465 (FAX); eo@cns.gov (e-mail)

The Building Healthy Communities program is administered by CaliforniaVolunteers and sponsored by the Corporation for National and Community Services (CNCS) with support from The California Endowment. Availability of positions are conditional, depending upon continued funding by CNCS.

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